

**WARTBURG THEOLOGICAL SEMINARY
PRE-REGISTRATION – Returning Students – SPRING SEMESTER 2025
Final-Year MDiv Student Version**

DUE DATE: Beginning December 2. Preferably by December 13 if possible, and IDEALLY BY NO LATER THAN DECEMBER 20.

You will take care of this registration using the MyWTS Web Portal. A separate set of instructions will illustrate how you use the MyWTS add/drop course process to accomplish this. **Be sure to select the correct academic term, which is “2024-2025 Academic Year – Spring Semester”.**

This document summarizes the options you have for registering.

IMPORTANT: Any Business Office or Registrar’s HOLD on your account must be taken care of and cleared by the appropriate office in order to pre-register for your spring courses.

CONTAINED IN THIS PACKET (sent out as attachments to or web links within an e-mail sent to pertinent students):

1. This document.
2. MyWTS instructions on using the Add/Drop Courses function
3. Summary Block Schedules for your appropriate cohort year
4. Spring 2025 Wartburg numerical course Listing
5. Spring 2025 Wartburg day-to-day class schedule

NOTES

1. This is a pre-registration. Registration will be finalized in the spring during the Prolog Intensive Week, February 3-7. You can make changes in your registration at that time or during the two-week add/drop period after classes begin.
2. **Independent Study courses** require an Independent Study Contract form. You cannot register for these using MyWTS, as only the Registrar can set these up in the system. Contact the Registrar for the independent study contract form. Contracts must be turned in by the end of the add/drop period or you are not officially registered for the class.
3. Elective courses normally require a minimum of 5 students to be held. And a few courses may initially have a maximum enrollment cap set. Contact the Registrar (and put yourself on the wait list for a course) if you encounter a course full and believe you should also be a student in the course.
4. At the option of the instructor, some classes are offered as preferring Cr/NCr grading only, or may be limited in enrollment. You will find this information noted on the numerical course schedule and in the one-page course descriptions. In MyWTS, you will only be able to select an alternate grade type if that option is available for a course.

5. **Course load variations:**

9 course credit hours = minimum load for MA, MADM, and MDiv students to be considered full-time for financial aid purposes.

11.5 course credit hours = maximum course registration for CL students when also completing your internship.

15.5 course credit hours = maximum coursework load for RL/DL students without Academic Dean's overload permission

Students may **audit** courses with the permission of the instructor. Audits do not count toward the total course load. Audits will appear on your final transcript only if the instructor verifies that you actually attended class.

6. It is normally possible to register for courses that begin later in the semester (e.g., module courses) up until the time the course actually begins, although we would prefer you register now rather than later, if only so we can know that we have enough students registrations to hold the course.

7. Spouses are encouraged to audit a course (or courses up to 2 credits total) each semester at no charge. Pass this information along!! They will separately need to complete an application form with Admissions as a Discovery student and submit a paper registration form at the beginning of the semester.

PLEASE NOTE: Meeting graduation requirements, is, in the first instance, the student's own responsibility.

The Academic Dean, Registrar, and your faculty advisor will be of assistance whenever possible. Read carefully the Core Curriculum Requirements in the catalog under which you entered and check your transcript and course requirements sheet with your advisor to be certain you are meeting all requirements.

REGISTRAR's DISCLAIMER: A number of required courses have enrollment limited in order to promote a balance between groups, either in size or gender mix, to meet educational goals of the institution. You may be asked to shift to an alternative choice or to a different small group section to meet this institutional need. This change may take place after pre-registration, in which case the student will be notified in a timely fashion

REQUIRED COURSES – MDiv Year 4:

RL and DL Students – 12.5 credits normally expected

For your Advanced Bible – New Testament requirement, choose one of the two following options (for which we will divide the students half-and-half between the two options in order to keep the two courses even in enrollment size),

Either:

BI 368W The Four-Fold Witness: Text, Theology, and Afterlives, 3 hours, either letter grade or credit/no-credit grading. Giere

Or:

BI 375W Romans, 3 hours, either letter grade or credit/no-credit grading. Troftgruben

MN 306W Living Liturgies (3 hrs, Credit/no credit grading only)

IN 345W Word, Image, Imagination (3 hrs, Credit/no-credit grading only)

IN 346W Reading and Leading in Context (3 hrs, Credit/no-credit grading only)

IN 362W Spiritual Practices 6 (0.5 credits, Credit/no-credit grading only)

(continued next page for Year 3 CL and distributional requirements)

CL Students – 9.5 credits normally expected

MN 306W Living Liturgies (3 hrs, Credit/no credit grading only)

IN 345W Word, Image, and Imagination (3 hrs, Credit/no-credit grading only)

IN 346W Reading and Leading in Context (3 hrs, Credit/no-credit grading only)

IN 362W Spiritual Practices 6 (0.5 credits, Credit/no-credit grading only)

ONE FINAL CHECK - BE SURE YOU WILL HAVE ENOUGH CREDITS FOR THE MINIMUM OF 116 SEMESTER HOURS NEEDED FOR YOUR MDIV DEGREE PROGRAM, AS WELL AS ALL REQUIREMENTS MET! And that you are at 9 or more credits for the spring semester if you need to be full-time for financial aid.

Other Degree Requirements:

MDiv Youth & Family Ministry requirement There are currently one (1) option available for the spring semester that can be used to meet this requirement:

MN 164W Made, Known, Loved – Developing an LGBTQ-Inclusive Youth Ministry, taught by Ross Murray as a 3-day In-Person/Synchronous Zoom intensive, March 20-22. Enrollment limited to 30 students; Priority registration for MN 264W will go to final-year MDiv students first if they still need this requirement completed to graduate in May 2025.

MDiv Rural Ministry requirement – There is a rural ministry course scheduled for Fridays. – MN 293W Rural Ecosystems and Ministry, which is available as an In-Person/Synchronous Zoom course.

Other Electives or Distributional Requirements? – See the Numerical or day-by-day schedules, as electives are sprinkled throughout the schedule.