

**WARTBURG THEOLOGICAL SEMINARY  
NEW STUDENT REGISTRATION – FALL 2023**

**TO: All New Incoming Degree Students (MDiv/MA/MADiacMin, and RL/DL/CL)**

**FROM: Kevin Anderson, Registrar**

**DUE DATE: Upon Receipt. Preferably before August 30 if possible**

You will use MyWTS (<https://mywts.wartburgseminary.edu>) to register for Fall Semester courses based on expectations of your degree program and your respective category of student [Residential Learner (RL), Distance Learner (DL), or Collaborative Learner (CL)]. Attached as a separate document are instructions on how to use MyWTS and the Drop/Add Courses function under the Students tab to accomplish this registration.

NOTE: As new students, when you log into the MyWTS web portal, be sure to check the banner messages on the Home page to see whether you still need to complete either/both the **Personal Information Update or sign the Business office form**. If so, please take care of both of those first.

Also, if you have received this instruction e-mail from the Registrar, but are still seeing the “New Student” hold on your account preventing registration, please contact the Registrar (Kevin Anderson, registrar@wartburgseminary.edu) about getting that hold removed.

Please note the grading options for each course – all provide the option for credit/no-credit (i.e., pass/fail) grading, while only some provide the option of letter grade – you will need to select the grading option for each course as an additional step in the MyWTS course add process. (You can normally change the grading option in most cases during the first four weeks of the fall semester without needing instructor permission; after four-weeks, then instructor permission may be necessary, especially if shifting from credit/no-credit grading to letter grades.) The current default if you don’t change the option is for Credit/No-Credit Grading in the case of those courses that allow letter grading.

Starting on the next page are what I anticipate for each of you based on your degree based on the curriculum that is described either in the Fall 2022 Catalog Supplement or the 2023-2025 Catalog (if ready). If you are in a different situation (e.g, part-time, transfer credits), please contact me (Registrar) and/or your advisor directly to get further instructions.

Courses to Register for: Students following the prescribed curriculum will register as indicated:

**Be sure you select the academic term “2023-2024 Academic Year – Fall Semester” for all course registrations described here.**

**New Master of Arts in Diaconal Ministry students, all pathways (RL,DL,CL), totaling 10.5 credits minimum:**

BI 192W Engaging the New Testament Letters, 3 credits, either letter grade or credit/no-credit grading

HT 105W-L1 The Global Church in Motion 1, 3 credits, either letter grade or credit/no-credit grading

IN 141W-L1 Jesus Christ and Plural Worlds, 2 credits, **credit/no-credit grading only**

IN 123W-L1 Diaconal Ministry: Foundation, 1 credit, **credit/no-credit grading only.**

(**NOTE:** IN 123W is tentatively scheduled for late Tuesday mornings, but could be rescheduled once everyone is registered and we have the availability and preferences of the students. **ALSO NOTE:** IN 123W is the new course number for a course previously numbered as MN 157W.)

IN 161W-L1 Spiritual Practices 1, 0.5 credits, **credit/no-credit grading only**

Plus at least 1 credit (or more) in a course(s) selected as an elective credit or toward a goal of specialization. Please consult with your faculty advisor on options that might meet your needs from among the Fall Semester 2023 options.