

**WARTBURG THEOLOGICAL SEMINARY  
PRE-REGISTRATION – Returning Students – SPRING SEMESTER 2022  
2<sup>nd</sup> Year MDiv and MADM Students and 3<sup>rd</sup>-Year CL MDiv Students**

**DUE DATE: Upon Receipt. Preferably by December 10 if possible, and IDEALLY BY NO LATER THAN DECEMBER 17.**

You will take care of this registration using the MyWTS Web Portal. A separate set of instructions will illustrate how you use the MyWTS add/drop course process to accomplish this. **Be sure to select the correct academic term, which is “2021-2022 Academic Year – Spring Semester”.**

This document summarizes the options you have for registering.

**CONTAINED IN THIS PACKET (sent out as attachments to an e-mail sent to pertinent students):**

1. This document.
2. MyWTS instructions on using the Add/Drop Courses function
3. Summary Block Schedules for each pertinent cohort year
4. Spring 2022 Wartburg numerical course listing
5. Spring 2022 Wartburg day-to-day class schedule

**NOTES**

1. This is a pre-registration. Registration will be finalized in the spring during the Prolog Intensive Week, January 31-February 4. You can make changes in your registration at that time or during the two-week add/drop period after classes begin.
2. **Independent Study courses** require an Independent Study Contract form. You cannot register for these using MyWTS, as only the Registrar can set these up in the system. Contact the Registrar for the independent study contract form. Contracts must be turned in by the end of the add/drop period or you are not officially registered for the class.
3. **Preaching Precept.** **NOTE: All of the following is tentative, working under the assumption that the instructor for the MN 230 preaching course (yet to be named) is able to adapt to the schedule as proposed by the Registrar based on past practice in teaching the course. And if not, then we will cross that bridge when necessary and how we can still make changes as needed by the instructor.** Registration in preaching precepts is strictly controlled in order to keep the size of each group consistent. Further, the preaching precepts for Spring 2022 separate the Residential Students from the Off-campus/Zoom DL/CL students (including some options that will only work with CL students):\_ There is also one Asynchronous precept (Precept AS) for those students who absolutely cannot make any one of the prescribed synchronous Zoom precepts.

The six (6) options for Synchronous Preaching Precepts are assigned as follows. Please note that two of the precepts are essentially for CL students only due a

scheduling conflict if a DL student is otherwise wanting to also take HT 205 as synchronous, although could work if asynchronous for HT 205.

- Precept 1 (S1) Primarily for CL Students Only Monday, 8:30-10:20 am
- Precept 2 (S2) For Residential (RL) Students Monday, 1:15-3:05 pm
- Precept 3 (S3) For Synchronous DL/CL Students Monday, 3:20-5:10 pm
- Precept 4 (S4) For Residential (RL) Students Tuesday, 1:15-3:05 pm
- Precept 5 (S5) For Synchronous DL Students Tuesday, 3:20-5:10 pm
- Precept 6 (S6) Primarily for CL Students Only Wed., 8:30-10:20 am
- Precept AS Asynchronous Students Only

The Registrar will have the registration system set up with an enrollment limit set on each option that will start out at initially six (6) students allowed in each, and will only increase a precept to seven students once we have reached the limit of six in all the others, and then to eight when we have seven in each precept, and so on – this is so we can try to keep the precepts equal in size.. This is probably the “trickiest” bit about using the MyWTS web portal to complete pre-registration, as you will only be able to select a precept if it is not filled yet. The Registrar will be making periodic adjustments to these enrollment limits as registration proceeds. But the Registrar’s timing will likely not match the time when you are registering, so you may need to notify the registrar as precepts are filled. You may place your name on a “wait list” for a precept, but there is absolutely no guarantee that change may happen, so still please register for a section that could work if necessary.

4. At the option of the instructor, some classes are offered as preferring Cr/NCr grading only, or may be limited in enrollment. You will find this information noted on the numerical course schedule and in the one-page course descriptions. In MyWTS, you will only be able to select an alternate grade type if that option is available for a course.
5. Elective courses normally require a minimum of 5 students to be held. And a few courses may initially have a maximum enrollment cap set. Contact the Registrar (and put yourself on the wait list for a course) if you encounter a course full and believe you should also be a student in the course.
6. **Course load variations:**  
9 hours = minimum full-time load MA, MADM, and MDiv.  
15.5 hours = maximum coursework load without Academic Dean's overload permission

Students may **audit** courses with the permission of the instructor. Audits do not count toward the total course load. Audits will appear on your final transcript only if the instructor verifies that you actually attended class.

7. It is normally possible to register for courses that begin later in the semester (e.g., module courses) up until the time the course actually begins, although we would prefer you register now rather than later, if only so we can know that we have enough students registrations to hold the course, but also to make sure your registrations are all recorded for billing and financial aid purposes.
8. Spouses are encouraged to audit a course (or courses up to 2 credits total) each

semester at no charge. Pass this information along!! They will separately need to complete an application form with Admissions as a Discovery student and submit a paper registration form at the beginning of the semester.

PLEASE NOTE: Meeting graduation requirements, is, in the first instance, the student's own responsibility. The Academic Dean, Registrar, and your faculty advisor will be of assistance whenever possible. Read carefully the Core Curriculum Requirements in the catalog under which you entered and check your transcript and course requirements sheet with your advisor to be certain you are meeting all requirements.

REGISTRAR'S DISCLAIMER: A number of required courses have enrollment limited in order to promote a balance between groups, either in size or gender mix, to meet educational goals of the institution. You may be asked to shift to an alternative choice or to a different small group section to meet this institutional need. This change may take place after pre-registration, in which case the student will be notified in a timely fashion

## REQUIRED COURSES:

### MDiv

**2<sup>nd</sup> Year:**    **RESIDENTIAL (RL) and DISTRIBUTED LEARNING (DL):**  
BI 224W Hebrew Bible II (3 hrs). Credit/no-credit grading or Letter grades.  
HT 205W The Global Church in Motion 2 (3 hrs). Credit/no-credit grading or Letter grades.  
MN 230W Preaching (3 hrs – taught as one hour of plenary/lecture and two hours of “precept”/small group). Credit/no-credit grading or Letter grades.  
**NOTE:** See the instructions above on how to divide yourself between precept sections. The preferred registration is as a synchronous student. There will be one asynchronous precept registration available for those who absolutely cannot be synchronous.  
MN 255W Being Body of Christ (2 hrs -- required before Internship)  
Credit/no-credit grading or Letter grades.  
IN 272W-L1 Fieldwork 4 (1 credit), **credit/no-credit grading only**  
IN 262W Spiritual Practices 4 (0.5 credits). **credit/no-credit grading only**  
*Plus electives or distributional requirements as needed or desired.*

### Year 2 COLLABORATIVE LEARNING (CL):

BI 224W Hebrew Bible II (3 hrs). Credit/no-credit grading or Letter grades.  
MN 230W Preaching (3 hrs – taught as one hour of plenary/lecture and two hours of “precept”/small group). Credit/no-credit grading or Letter grades.  
**NOTE:** See the instructions above on how to divide yourself between precept sections. The preferred registration is as a synchronous student. There will be one asynchronous precept registration available for those who absolutely cannot be synchronous.  
MN 255W Being Body of Christ (2 hrs -- required before Internship)  
Credit/no-credit grading or Letter grades.  
IN 272W-L1 Fieldwork 4 (1 credit), **credit/no-credit grading only**  
IN 262W Spiritual Practices 4 (0.5 credits). **credit/no-credit grading only**  
*Plus electives or distributional requirements as needed or desired*

(continued next page for Year 3 CL and the MADM degree,  
as well distributional requirements)

**Year 3 CL Students (9 hours of tuition-billed coursework) In addition to your internship (which has already been registered for), the following courses are expected in Year 3:**

HT 205W The Global Church in Motion 2 (Church History and Mission 2, 3 hrs).

Either letter grade or credit/no-credit grading

MN 270W Pastoral Care in Context (3 hrs) **Credit/no-credit grading only**

BI 366W Acts of the Apostles (as Advanced Bible-NT requirement) (3 hrs).

Either letter grade or credit/no-credit grading

**MA in Diaconal Ministry 2<sup>nd</sup> year** - Will depend on specific situation, but likely will include:

BI 224W Hebrew Bible Content II (3 hrs)

IN 323W Diaconal Ministry Capstone Seminar (2 hrs, if graduating May 2021 or wanting to finish remaining coursework this year; this is a spring semester-only course if thinking about delaying to later)

IN 305W Diaconal Ministry Project (2 hrs) if graduating May 2021

IN 262W Spiritual Practices 4 (0.5 hrs)

Specialization Electives, possibly 3 credits

And as appropriate, IN 320W Deacon Internship, CPE, or other electives [as needed to get to semester and degree credit minimums]. Talk to the Registrar and registrar about your specific Fieldwork registration, as it will depend on your situation and timing.

Other Degree Requirements:

**MDiv Youth & Family Ministry requirement** There is no specific course scheduled for the spring semester to meet this requirement. However, with permission of the instructor and the necessary MN 270 prerequisite, the 2-credit MN 365 Systems Thinking course can be adapted to meet this MDiv requirement. Or the rural ministry course listed below (for this particular semester only due to the topic) can be applied to meet this requirement (but as an either/or proposition, as the same course in the same term cannot be also applied to meet the rural ministry MDiv requirement at the same time).

**MDiv Rural Ministry requirement** – There is a rural ministry course scheduled for Fridays. – MN 294W Youth and Family Ministry in a Small Town and Rural Context, which is available as a synchronous Zoom course on Fridays.

Other Electives or Distributional Requirements? – See the Numerical or day-by-day schedule, as they are sprinkled throughout the schedule.

Preregoc\_2<sup>nd</sup>-Year and Year 3 CL\_Sp22